

# Quail Forest Homeowners Association Inc

## INFORMATION SHEET FOR LEASED HOMES

PLEASE PRINT

PROPERTY ADDRESS: \_\_\_\_\_

### I. OWNER INFORMATION:

Is this home owner occupied or leased to a tenant family? \_\_\_ Owner Occupied \_\_\_ Leased

Owner: \_\_\_\_\_ Co-Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone(s): \_\_\_\_\_

E-Mail: \_\_\_\_\_ (please print clearly)

### II. RESIDENT/TENANT INFORMATION:

Resident #1 - Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_

Other Phone(s): \_\_\_\_\_

### III. If this property is managed by a property manager or company:

Property Manager Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ (please print clearly)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**NOTE: In order that the association may communicate with off-site owners AND their tenants and property managers, we are requesting this form be completed and returned in a timely manner and updated when any of the information changes. This will allow us to keep the residents of the community who are leasing their home as informed as the homeowners.**

PLEASE RETURN TO:

Creative Management Company  
8323 Southwest Freeway, #330  
Houston, TX 77074  
Fax: 713-772-8655  
Email: [general@cmctx.com](mailto:general@cmctx.com)

Our Website Address is [www.cmctx.com](http://www.cmctx.com)